



ST. MARY'S COLLEGE

Ballysadare, Co. Sligo, Tel: 071 9167579, Fax: 071 9130454, Email: info@smcb.ie

Agreed Report of the Board of Management Meeting, Wednesday, 13th September 2017.

An ordinary meeting of the Board of Management took place in St. Mary's College on September 13th at 7.00pm. Present were Sabine Walsh (Chair), Siobhan Reidy, Eddie Kenneally, Dominika Manulak, Anthony Carty (Secretary).

1. Welcome & Prayer.

The meeting opened with a welcome and a prayer.

2. Apologies.

Apologies were received from Sr. Loreto Hogge and Andrew Bolas. A letter was received from John Cosgrove informing the Board that he has retired from the BOM. Sabine informed the Board that a treasurer now needs to be appointed to the Board.

3. Minutes.

The minutes were distributed and reviewed and agreed. They were proposed by Siobhan Reidy and seconded by Eddie Kenneally.

4. Matters Arising.

The enrolment strategy and response from science inspection will be dealt with later in the meeting under School Development and Planning and Principal's Report.

5. Correspondence

Items of correspondence were discussed by the BOM.

6. Finance Report

- No FSC meeting was held on Wednesday 13th September. The accounts for July 2017 are currently being worked on. The budget had based capitation on 180 students for the school year 2017-18, but this number is currently 167.

7. School Development and Planning.

a. Enrolment Strategy

- This will commence in October 2017 and not in January 2018 as before. Twenty-one national schools have been contacted, and on Tuesday 19th, Wednesday 20th, Thursday 21st and Friday 22nd visits have been scheduled. This will involve a 20-minute presentation. Taster sessions will then be organised, where a variety of subjects will be presented, both core and practical. The open evening will then follow, on Tuesday 24th October where not only primary school pupils and parents will be invited but also past pupils and parents and members of the community

b. Publicity.

- This is linked to enrolment. Use e-mail more, newsletters, website. A suggestion put forward was to contact the Copy Shop in Sligo. There also exists two videos, and for the primary school visits the shorter version will be used. Moving forward, any video produced needs to include parents and teachers more. Siobhan informed the meeting that the TY class from 2016-17 produced a video of which part of it may be suitable for use.
- The marketing of the school is a continuous effort, and most of the focus will be commencing next spring with the emphasis on the school year 2018-19.

8. Principal's Report.

- a) Numbers 168
- b) LC Results 47 students: 1 over 600 points, 6 over 500 points, 19 over 400 points.
- c) JC Results: solid, higher than expected.
- d) Vision: centrality of our ethos:
 - a. Sport strategy
 - b. Parents' Association: grow numbers, emphasis on social events, some in school, some outside in community.
 - c. Students' Council: elections and interviews.



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- d. Community links.
- e) Communications:
 - a. Email: sent to parents 7th September. Only 32 emails to gather if parents wish to receive them, saving on post.
 - b. VShare: all key stakeholders in school community can access information via a web browser, including reports. Saving on post.
 - c. Website: working on this.
- f) Croke Park Hours.
For Consideration:
 - a) Personal days.
 - b) Use of ICT Grant: laptops for teachers.
 - c) Ratification of employed staff:
 - d) Code of Behaviour review.
 - a. Process clarification, based on existing practise.
 - b. Reference to smoking to refer to e-cigarettes.

9. Chairperson's Report.

No issues to report.

10. Anti-Bullying Report.

No issue to report.

11. Child protection.

No issue to report.

12. Agreed Report

This was discussed and agreed.

- 13. Date of next meeting** A suggestion to move the BOM meetings to an earlier start of 6:00pm was agreed by the board. Next meeting on Thursday 19th October 2017 at 6:00pm. Next two meetings provisionally on Thursday 23rd November at 6:00pm and Thursday 14th December at 6:00pm 2017.