



ST. MARY'S COLLEGE

Ballysadare, Co. Sligo, Tel: 071 9167579, Fax: 071 9130454, Email: info@smcb.ie

Enrolment Application Form for 2024/2025

Personal details of the student applying for admission:

Surname: _____ (as on birth certificate)

First Name: _____ (as on birth certificate)

Address:

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_____ Eircode:

Date of Birth: _____ Student PPS Number: _____

Gender: M / F Student Nationality _____

Present School Name and Address:

Name of sister/brother currently/formerly at St. Mary's College:

Student to enter 1st/2nd/3rd/TY/5th/6th Year (Circle one) Date of Entry __/__/20__

If a student is transferring from another Post Primary School, are they applying to repeat a year? _____

Has the student an official Irish Exemption? _____

Parent/Guardian details:

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Name of Mother/Guardian 1:

_____ Mother's Maiden

Name: _____

Mobile Phone: _____ Email:

Name of Father/Guardian 2:

Mobile Phone: _____ Email:

_____ Home Telephone Number:

St. Mary's College has been approved for a class as to meet the needs of students with complex and severe educational needs arising from their diagnosis of Autism Spectrum Disorder (ASD). The class is intended for students who have a diagnosis of ASD meeting DSM IV/V or ICD-10 diagnostic criteria. The class is for all students who meet these criteria irrespective of cognitive ability.

I confirm that this application is being made for (please tick):

The SEN class only:

All required information as required in our Admissions Policy is included with

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The information I have submitted is correct and I am aware of the procedures for enrolment to First Year/Other Years 2023/2024. I understand that a student is enrolled for full time attendance for the full academic year.

Signed (Parent/Guardian 1): _____ Date: _____

Signed (Parent/Guardian 2): _____ Date: _____

Enrolment Procedure for incoming 1st Years 2023/2024

For incoming students from primary schools, the following is important:

- The school will commence accepting applications for admission on October 19th, 2022
- The school will cease accepting applications for admission on 4pm on January 13th, 2023
- Applicants will be notified in writing of the decision on their application by January 20th, 2023
- Applicants must confirm acceptance of an offer of admission by February 10th, 2023
- Applications received after the closing date will be placed on a waiting list

Enrolment Forms Privacy Notice

Who is collecting the data:

St. Mary's College
Ballysadare,
Co. Sligo.
T: 071 9167579
E: info@smcb.ie

This Privacy Notice governs the manner in which St. Mary's College collects, uses, maintains and discloses information collected using School Forms.

Personal Identifiable Information (School):

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We collect personal identification information from students and prospective students in a variety of ways in connection with the delivery of education at our school. We will collect personal identification information from data subjects only if they voluntarily submit such information to us:

Student's Data (Lawful Basis: Public Interest, Consent, Legal Obligation):

- Name; surname; date of birth; PPS number; address; nationality; country of birth; medical conditions; programme subjects and courses exemptions; medium of learning Irish/English; psychometric testing results (where applicable); psychological assessment results (where applicable); book rental scheme; transportation scheme.
- Parent/guardian name; phone number; home address; mobile number; emergency contact person and phone number, email, mother's maiden name; family members in school; medical card.
- Name, address and phone number of GP, previous educational history.
- Photos with classmates, tours, matches, awards etc.
- CCTV images.
- Classroom based assessments and exam results.
- State examination results.

How we use collected information:

We use your personal data for purposes including:

- your child's application for enrolment.
- to provide your child with appropriate education and support.
- to monitor your child's academic progress.
- to care for your child's health and well-being.
- to care for our staff and students.
- to process grant applications, fees and scholarships.
- to coordinate, evaluate, fund and organise educational programmes.
- to comply with our legal obligations as an education body.
- to comply with our monitoring and reporting obligations to Government bodies.
- to process appeals, resolve disputes, and defend litigation etc.